



Evaluate Submission

Criteria	Master Teams 3	Apprentice Teams 2	Novice Teams 1	N/A 0	Comments
Participation <i>Team members (TM) participate as needed for the tasks at hand.</i>	All TM contribute to the discussion or problem analysis.	Most, but not all TM contribute to the discussion or problem analysis.	One or few TM contribute to the discussion or problem analysis.		Enter any comments here.
Task Identification <i>Team meetings have targeted function(s).</i>	Tasks of the meeting are specifically developed or stated at the outset of the meeting.	Task definition is informally developed or described and emerge throughout the meeting.	The specific task(s) at hand is not defined (e.g. content, scope, or need) at any point in the meeting.		Enter any comments here.
Follow-Up <i>Next steps and further communication are specified.</i>	TM specify progress expected and communication strategy in advance of next meeting.	TM set loose goal(s) or plan to open communication at a later point.	The meeting ceases before or without identification of monitoring activities.		Enter any comments here.
Collective Decision Making <i>Decisions taken at meetings represent team decisions.</i>	Decisions emerge as a result of TM's interaction; procedures for making decisions are established and documented.	Decisions result from contributions of some (not all) TM; procedures are informal and inconsistently applied.	Decisions result from the thinking of individual TM; processes for decision making are undefined.		Enter any comments here.
Support <i>TM demonstrate positive support and respect.</i>	TM affirm contributions; TM seek input from each other; TM use respectful language.	TM acknowledge contributions; TM occasionally use dismissive language; TM focus on own ideas.	TM act individualistically; TM advance own agendas; TM use derogatory language.		Enter any comments here.
Adaptability <i>TM exhibit ability to work with changing parameters.</i>	Team adjusts strategy given new information or conditions; tasks are reallocated or revised.	Team acknowledges new conditions; TM work to fit existing material or tasks into scenario.	Team completes pre-determined course of action; little to no discussion of new conditions or consequences.		Enter any comments here.
Role Assignment/Fulfillment <i>TM specify responsibilities of every individual and TM act in accordance with their assigned role.</i>	Roles are defined informally or emerge during the meeting; TM roles are fluid and are adjusted as needed.	Roles are defined by the group and assigned to all members.	Roles are undefined; most TM have no observed role.		Enter any comments here.
Goal Development <i>TM work to establish appropriate goals for team products.</i>	All TM suggest goals or modifications of goals; multiple rounds of goal-making occur.	One or few TM suggest goals; acceptance requires little discussion; goals are accepted as proposed.	TM accept imposed goals with little discussion; goals are not specified.		Enter any comments here.
Conflict Management <i>TM practice resolution skills in conflict situations.</i>	Conflict is directly addressed; TM explore positions from multiple angles; TM address ideas not TM.	Conflict is acknowledged; TM explore more than one perspective; TM use neutral language.	Conflict is ignored; TM use blame-giving or derogatory language; TM are openly critical of individual TM contributions.		Enter any comments here.

Student Comments

Cannot Rate

- Duplicate Submission
- Wrong Criterion
- No File
- Test File Fail

Observations

- All TM are present for the meeting.
- All TM present contribute at least one time.
- All TM present are on task during the meeting.
- A team leader is present (or distributed leadership).